



State Program Management Unit  
DELHI STATE HEALTH MISSION  
Govt. of NCT of Delhi

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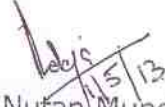


File No. F10/Estt/MOSHS(D)/178/DSHM/12-13/

Dated:

### MINUTES OF THE MEETING

I am directed to forward the minutes of the meeting of State Health Society (Delhi) under the Chairmanship of Secretary (H&FW)/ Chairman SHS (D) held on 26-04-2013 at 4:00 p.m in conference hall no. 3, Delhi Secretariat.

  
(Dr. Nutan Mundeja)  
State Program Officer  
Delhi State Health Mission

Encl: As above


File No. F10/Estt/MOSHS(D)/178/DSHM/12-13/ 729-796

Dated: 01/05/13

Copy to:

1. Secretary (H&FW)/Chairman ,SHS (Delhi)- for information
2. Divisional Commissioner (Co-Chairperson), Govt. of NCT of Delhi.
3. Pr. Secretary (Finance), Govt. of NCT of Delhi- with the request to nominate an officer for the meeting.
4. Pr. Secretary (Planning), Govt. of NCT of Delhi - with the request to nominate an officer for the meeting.
5. Pr. Secretary (UD), Govt. of NCT of Delhi- with the request to nominate an officer for the meeting.
6. Joint Secretary (NRHM), Ministry of H&FW, Govt. of India.
7. Secretary-cum-Director (Social Welfare), Govt. of NCT of Delhi
8. Director (ISM&H), Govt. of NCT of Delhi
9. Director (Education), Govt. of NCT of Delhi
10. Secretary (NDMC), New Delhi Municipal Council
11. Additional Commissioner (Health), EDMC.SDMC, NDMC (Delhi)
12. Additional Commissioner (Slums), EDMC SDMC, NDMC (Delhi)
13. Additional Commissioner (Deptt. of Environmental Sanitation), Municipal Corporation of Delhi
14. Director (CHEB), Directorate of General of Health Services, Govt. of India

15. Director, Directorate of Health Services, Govt. of NCT of Delhi
  16. Director, Directorate of Family Welfare, Govt. of NCT of Delhi
  17. Dean, Maulana Azad Medical College, New Delhi
  18. Chief Executive, Delhi Cantonment Board.
  19. Municipal Health Officer, EDMC SDMC, NDMC (Delhi)
  20. Director Health Administration, EDMC SDMC, NDMC (Delhi)
  21. MOH Family Welfare, New Delhi Municipal Council
  22. Chief Executive Officer, Delhi Jal Board
  23. Director/Health of the Deptt, Community Health Department, National Institute of Health & Family Welfare
  24. Director/Health of the Deptt., Community Health Department, Jawahar Lal Nehru University, New Delhi.
  25. Director, National Institute of Communicable Diseases, or his nominee
  26. Director (Medical), Employees State Insurance Corporation
  27. Additional Director (HQ), Central Govt. Health Scheme, Govt. of India
  28. Representative of Department of Health & Family Welfare, GOI
  29. Project Director, Delhi State AIDS Control Society
  30. All State Program Officers (RCH-II including Immunization T.B, Leprosy, Cancer Control, Blindness Control, Deafness Control, Iodine Deficiency, Mental Health Programs, Diarrhea Control, National Vector Borne Disease Control Programs (Malaria, Filariasis, Dengue, Japanese B encephalitis etc.), and Integrated Disease Surveillance Project), Pulse Polio Immunization
  31. NGO-SOSVA
  32. NGO-UHRC
- Special Invitees:
33. Commissioners of EDMC SDMC, NDMC (Delhi)
  34. All Deputy Commissioner

  
(Dr. Nutan Mundeja)  
State Program Officer  
Delhi State Health Mission

**Minutes of the Meeting of State Health Society held on 26.04.2013.**

Meeting of the State Health Society took place on 26<sup>th</sup> April 2013 under the Chairmanship of the Secretary ( H&FW) . List of the participants is annexed .

The proceedings and decisions are recorded below:

**1: Minutes of the State Health Society Meeting held on 23th Feb 2013** were confirmed.

**2. Modification of the PIP:** Mission Director informed that in view of the limited budget envelop and as per the decision taken in earlier SHS, the Programme wise fund projections had been reviewed and the Program Officers had been asked to realistically modify their demands. Despite the low expenditures, most of the programmes had been allowed upto last years approval level but enhanced demands had to be curtailed and realistic projections made.

**3. Review of the Committed Unspent funds:** Mission Director requested the Program Officers to review and submit the committed unspent expenditures which stood at 81 crores as per current record. Since expenditure for entire year was around 89 crores, it was unlikely that this amount could actually be spent in this quarter. The activities which were not likely to be completed should be reviewed and the committed funds trimmed accordingly. The revised committed funds with details should be submitted to the Accounts unit within a week positively, failing which , the SPMU itself shall revise the requirements and fix targets.

**4. Manpower under NRHM :** Earlier SHS(D) had approved a 5% increase in the pay of the contractual staff under NRHM . However, the matter was reviewed after consultation with the NRHM Staff and fresh proposal put up for giving effect from 1<sup>st</sup> April 2013. Accordingly:

a. 20% hike in the salaries of contractual employees was proposed and approved for employees who had been working continuously for three years and have not received any increment in last three years. An additional 5% hike ( on base rate ) was approved for those working for more than 5 years but less than 10 years. Those working for more than 10 years should get further 5% hike ( on base rate). This hike shall be applicable only to the staff already in position , and proper job description and performance assessment formats will be finalized for them.

b. A Committee had been constituted to look into the Career Progression / leave / trainings / objective performance appraisal mechanisms and other related issues for the contractual staff and was likely to come up with its recommendations soon ; These would be duly considered.

*M. L. S. / 11/5/2013*

- c. In order to meet the increased budgetary requirement accruing from the enhanced package from within the available envelope, the manpower recruitment shall have to be curtailed. Only the essential manpower critical for the program implementation shall be recruited from the already approved manpower .
- d. **Expediting the Recruitment Process:** Applications had been invited for different categories of posts by the SPMU. It was decided that the different SPOs may identify the key personnel critical to their programs, which had been approved in 2012-13 and for whom the applications had already been invited by the SPMU . After approval by the Chairman , SHS , the applications received for these posts shall be handed over to the concerned SPOs . For the approved positions under IDSP, NVBDCP, the applications shall be passed on to the concerned SPO and a Committee comprising of the DHS , the three MHOs from the three Corporations and the concerned SPO shall carry out the recruitments for these two programs.

**5. Merger of Delhi Tapedik Unmulan Samiti with State Health Society :**

- a. SPO, RNTCP informed that the Delhi Tapedik Unmulan Samiti stands merged with the State Health Society wef 1<sup>st</sup> April 2013. At the district level , the societies falling in different districts shall be merging with the Integrated District Health Societies. Secretary (H&FW) directed that the process be facilitated by the SPO through the required coordination meetings at the district level to iron out initial bottlenecks inherent to such mergers.
- b. SPO informed that as per the directions of the GOI , the salaries of the contractual staff employed under RNTCP shall be at par with those being paid under DSHM from 2013-14 . This was not possible under the 14.0 crore (amount approved in 2012-13) cap placed on the budgetary provision for RNTCP and that atleast 20 crores shall be required to comply with this direction from GOI. He was asked to send his detailed plan for inclusion in State PIP with the revisions and that the matter will be taken up with GOI during NPCC.
- 6. Release of funds to Municipal Corporations of Delhi as Grant-in-Aid. :** It was decided that the funds for the projects submitted by the Municipal Corporations of Delhi shall be passed on directly to the respective Corporations by the State Health Society. The Corporations shall be responsible for utilization of these funds for the approved projects shall be bound by the financial requirements of submission of SOEs / Utilization Certificates / Audits just like any other Society .

As informed by Dr. N K Yadav ( MHO , SDMC ) , a ratio of 38:38:24 ( North : South : East) has been worked out by the MCD for fund allocation to the three Corporations ( under Public Health ) . It was decided that the same proportion may be kept in mind while proposing projects and their appraisal by the State Health Society.

*Amal*  
11/5/2013

7. Appointment of the Statutory Auditor : The re-appointment of the Statutory Auditor M/s A.R.& Co. Chartered Accountants which had conducted the Statutory Audit ( 2010-11 and 2011-12) was approved on the same remuneration with same terms and conditions.
8. SPO, IDSP was asked to submit the UCs for his program in the prescribed format so that the GOI can make the pending IDSP releases.
9. DHS was requested to submit the proposal for drug procurement so that the same can be included in the PIP 2013-14 .
10. Mission Director emphasized that NRHM was a unique opportunity for building the required capacities of the state for ensuring universal quality assured MCH services . Those present were requested to give concrete plans for setting up of required infrastructure (Hospitals / Maternal and Child blocks) in the areas where they were required .
11. Meeting ended with the Secretary (H&FW) reiterating the fact that a lot of manpower has been added under the NRHM . Time has now come to focus on the outputs and optimal utilization of the resources provisioned. He also emphasized that the State Health Society Meetings should be made a regular feature and used as a platform for critical evaluation of the processes / programs and constructive suggestions for improving them. It should also pave mechanisms of convergence between allied departments.

Meeting ended with a vote of thanks by the Mission Director.

  
11/5/2013 -  
SPO ( DSHM)